



Bandhan - Konnagar

An Organization - "Hope for the Poor"

Dear Sir / Madam,

Greetings from Bandhan!

Would request you to kindly fill up these simple details to help us better organize your visit to Bandhan.
Should you have any clarifications, please feel free to contact us.

Particulars	Details	Any remarks
Name of the organization		
Address / Location	Line:1	
	Line:2	
	Line :3	
Name of the Chief Functionary		
Profile of your organization (please attach a brief profile)		
Name of the contact person (in relation to this visit)		
Designation		
Contact details	Land phone no.	
	Mobile no.	
	Email id:	
No. of days for this visit	One day	
	Two days	
Proposed dates of visit (at least 7 days in advance)		
Are the dates flexible	Yes	
	No	
Purpose of visit	Composite exposure (both field & HO)	
	Field exposure	
	Head office exposure (different departments)	
	Program specific exposure	
No .of participants visiting (please attach a brief profile separately of each of them)		
Any specific request to us		
Date of placing this request to us		

Thank you for your time to send across the above information to us.

We'll get back to you soon.

Look forward to hosting your team.

Best regards.

Head Office: AB-48, Sector-I, Salt Lake City, Kolkata – 700064, West Bengal, India.

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